

Job Title	MRD Technician in Ramaiah Medical College Hospital
Job Summary	We are looking for a well-organized and responsible person to provide support and ensure the efficient operation of the Medical Records department. The candidate will maintain records and coordinate office activities
Role Responsibilities	<ul style="list-style-type: none"> • Coding of Medical Records. • Indexing of Medical records • Registration of patients • Co-ordination with Govt authorities • Maintenance, Storing medical records • Birth & death records registration • MLC cases • Maintain Census of records. • Co-ordination with other departments • Handle confidential information with professionalism • Any other related work
Qualifications & Experience	<ul style="list-style-type: none"> • Diploma / Bachelor's degree in Medical record Technology from recognized University/ board. • 3 years in a reputed institution is desirable • Computer knowledge is essential
Scale of Pay	As per RMCH pay scales
Email your CV and other relevant documents.	hrmanager.rmch@msruas.ac.in
Last date to apply	10.04.2026