
Minutes of the Meeting

NCC Conference

Date: 01.12.2025

Time: 10: 30 AM to 2: 00 PM

Venue: 40 KAR BN NCC Unit, 3rd Floor, Cunningham Road, Vasanth Nagar

Members Present:

Officers, CTO/ANO of 40 Schools & Collages

Agenda

1. Cadets' Online Enrolment
2. Submission of Cadets' Banking Details for Government Uniform Allowance
3. Preparation for Upcoming NCC Camp (for C Certificate aspirants)
4. Guidelines to CTO/ANO for Camp Coordination
5. Guidance on Career Path: Army, National Defense Academy (NDA), and Staff Selection Commission (SSC)
6. Selection Process for Cadets for Republic Day (RD) Parade at Raj path
7. Timely Submission of Required Documents to the Unit
8. Guidance and Encouragement for Cadets to Participate in Competitive Exams

Discussion Points & Decisions

1. Cadets Online Enrolment

- All CTOs/ANOs were instructed to ensure **timely completion of online enrolments** for all cadets.
- Any discrepancies must be addressed immediately with the battalion office.

2. Cadets' Banking Details

- CTOs/ANOs must collect and submit **accurate banking details** of all cadets to forward to the Government for **uniform allowance disbursement**.
- Officers emphasized verifying account numbers, IFSC codes, and name spelling.

3. Upcoming NCC Camp for C Certificate Exam Cadets

- Special preparatory sessions will be arranged for cadets appearing for the **C Certificate Examination**.
- Attendance is mandatory and performance will be closely monitored.

4. Guidelines to CTO/ANO regarding Camp

- CTO/ANO were briefed on **camp discipline, documentation, health safety, and reporting protocols**.
- They must ensure cadets follow all uniform, training, and punctuality standards.

5. Career Guidance for Cadets

- Officers highlighted the aim of motivating cadets to join:
 - **Indian Army**
 - **National Defense Academy (NDA)**
 - **Staff Selection Commission (SSC)** and other defense-related career paths
- Cadets will receive career counselling and access to guidance resources.

6. Selection of Cadets for RD Parade at Rajpath

- Criteria for RD Parade selection were explained:
 - Physical fitness
 - Drill performance
 - Discipline and consistent attendance
- Pre-selection trials will be held at the unit level.

7. Timely Submission of Documents

- All cadets must submit required documents to the unit **within the stipulated deadlines**.
- CTO/ANO must ensure prompt and complete submission from their respective institutions.

8. Encouragement for Competitive Exams

- Cadets were encouraged to participate in various **competitive examinations** for scholarships, defense careers, and government opportunities.
- Guidance sessions will be arranged to help cadets understand exam patterns and preparation strategies.

Conclusion

The meeting concluded with emphasis on **discipline, timely action, and proactive guidance** to ensure cadet development and smooth conduct of upcoming NCC activities. CTO/ANO were reminded of their key roles in shaping cadets' futures.





