

Ref: RUAS/BOG/DFP/2024-25

Date: Nov 28, 2024

### NOTIFICATION

#### Sub: Delegation of Financial Powers

The University encourages the concept of Delegation of Financial Powers to various functionaries which has helped the administrative machinery to work well, reflected in the all-round growth of the University over the last decade. One of the topics that was discussed in the recent meeting of the Board of Management & Board of Governors held on 07.08.2024 and 24.09.2024 respectively was that of Delegation of Financial Powers in the University to encourage senior functionaries to take timely decisions without passing through the cobwebs of the administrative hierarchy.

Hence, this framework is to provide a matrix of financial powers to the senior functionaries to avoid delays in passing through the hierarchy in the University:

Designation	Capital expenditure		Revenue expenditure (3)	
	One time	Annual cumulative	One time	Annual cumulative
Vice Chancellor (jointly with Registrar)	Rs. 5,00,001 and above (1)	Not applicable	Rs. 5,00,001 and above (1)	Not applicable
Vice Chancellor (Individually)	From Rs. 3,00,001 up to Rs. 5,00,000	Not applicable	From Rs. 3,00,001 up to Rs. 5,00,000	Not applicable
Pro Vice Chancellor/s	From Rs. 2,00,001 up to Rs. 3,00,000 (1)	Not applicable	From Rs. 2,00,001 up to Rs. 3,00,000 (1)	Not applicable
Registrar	From Rs. 1,00,000 up to Rs. 2,00,000 (1)	Not applicable	From Rs. 1,00,000 up to Rs. 2,00,000 (1)	Not applicable
Faculty Dean/ Principal/ Dean-in-charge / Principal-in-charge	From Rs. 25,000 up to Rs. 1,00,000 (2)	Up to 5,00,000. If exceeds, the proposals shall be approved by the Registrar	From Rs. 25,000 up to Rs. 1,00,000 (2)	Up to Rs. 5,00,000. If exceeds, the proposals shall be approved by the Registrar
Faculty Dean/ Principal/ Dean-in-charge /	Up to Rs 25,000		Up to Rs 25,000	

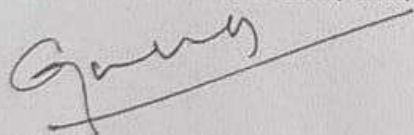


Designation	Capital expenditure		Revenue expenditure (3)	
	One time	Annual cumulative	One time	Annual cumulative
Principal- in-charge				
Directors (Excl. ALC)	Nil	Nil	From Rs. (2) 25,000 up to Rs. 50,000	Rs. 2,00,000 (4). If exceeds, the proposals shall be approved by the Registrar
Directors (Excl. ALC)	Nil	Nil	Up to Rs. 25,000	
Faculty Head of the Dept	Nil	Nil	Up to Rs. 10,000	Rs. 1,00,000

- (1) On the advice of Head-Finance/ CFO & Head-Purchase.
- (2) On the advice of a Standing Committee (temporary for the purpose) consisting of a minimum of 3 members chosen from different departments.
- (3) Represents non-routine and contingency expenses. All statutory expenses and major contractual obligations like -rent, electricity, taxes, governmental payments are excluded and can be incurred as per the contracts/ as may be required with no specific approval on each occasion.
- (4) In the case of CNSS, the Annual Cumulative shall not apply.
- (5) "Annual" shall mean the Financial Year from April 1 to March 31.
- (6) The annual cumulative limit for the above delegation for the Financial Year 2024-25 shall be proportionate for 4 months from Dec 1, 2024, to March 31, 2025.
- (7) The Delegation of Powers given to ALC shall remain unaltered.

The above scheme shall be communicated to all concerned.

For M.S. Ramaiah University of Applied Sciences



**Dr G S Venkatesh**  
Registrar

M.S. Ramaiah University of Applied Science,  
Bangalore - 560 054



**RAMAIAH  
UNIVERSITY**  
OF APPLIED SCIENCES

University House  
New BEL Road  
MSR Nagar  
Bangalore-560 054

T 080 4536 6666  
F 080 4536 6677  
E info@msruas.ac.in  
W www.msruas.ac.in  
www.ramaiah-india.org

**Date: 06-02-2023**

**NOTE**

Sub: Delegation of Financial Power to the Dean and HODs of Faculty of Pharmacy, RUAS.

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Regarding the foregoing, the university has approved Rs.45,000/- (Rupees Forty-five thousand Only) as the imprest amount for managing the faculty's miscellaneous expenses across all five departments based on your representation.

The authorities are willing to reconsider the revision of the same on the periodical representations and immediate requirements, if any.



**Head  
Finance and Accounts**





**RAMAIAH  
UNIVERSITY**  
OF APPLIED SCIENCES

University House  
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MSR Nagar  
Bangalore-560 054

T 080 4536 6666  
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W www.msruas.ac.in  
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**Date: 11-11-2023**

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**Head  
Finance and Accounts**