

Job Title	Trainers/ Senior Trainers
Faculty/ Dept	Centre for Professional Development
About the role	<ul style="list-style-type: none"> To design, deliver, and continuously improve professional development programmes for faculty members, academic leaders, administrators, and external stakeholders in alignment with institutional strategy, NEP 2020, and global best practices. To Design and implement AEC, VA, OE courses for students of MSRUAS focused on employability skills, digital literacy, communication, ethics, and life skills (AEC - Ability enhancement course, VA - Value Added course - OE - Open elective)
Role Responsibilities	<p>Faculty Development Programmes (FDPs)</p> <ul style="list-style-type: none"> Design, plan, and deliver high-impact FDPs aligned with academic excellence, research capability, pedagogy, leadership development, and industry relevance Engage internal faculty, external experts, industry professionals, and professional bodies as resource persons Ensure programme quality, documentation, feedback analysis, and outcome-based reporting <p>Training Programmes for Non-Teaching Staff</p> <ul style="list-style-type: none"> Conceptualize and deliver training programmes for administrative, technical, and support staff Focus on digital systems, process efficiency, service orientation, governance, and compliance Coordinate with departments to ensure relevance, participation, and measurable outcomes <p>AEC, VA, OE Courses for Students</p> <ul style="list-style-type: none"> Design and implement AEC, VA, OE courses focused on employability skills, digital literacy, communication, ethics, and life skills Coordinate with faculties for effective scheduling, delivery, assessment, and reporting <p>(AEC - Ability enhancement course, VA - Value Added course - OE - Open elective)</p> <p>Institutional and Industry Engagement</p> <ul style="list-style-type: none"> Support partnerships with industry, professional bodies, government agencies, and academic networks Facilitate certification programmes, expert lectures, workshops, and collaborative initiatives <p>Governance, Reporting, and Compliance</p>

	<ul style="list-style-type: none"> Assist in planning, documentation, and reporting of CPD activities Support accreditation, ranking, and statutory reporting requirements (NAAC/NIRF/AICTE/UGC) <p>Impact Measurement and Continuous Improvement</p> <ul style="list-style-type: none"> Track participation, feedback, and learning outcomes Use data-driven insights for continuous improvement of programmes
Qualifications & Experience	<p>A. Essential Qualifications</p> <ol style="list-style-type: none"> Postgraduate degree in a relevant discipline such as: <ul style="list-style-type: none"> Management, Education, Psychology, Engineering, Sciences, Humanities, or allied fields (<i>PhD desirable but not mandatory for all roles</i>) Minimum 5-10 years of professional experience in one or more of the following: <ul style="list-style-type: none"> Higher education teaching or academic administration Corporate training / executive education Faculty Development Programmes (FDPs), MDPs, or LDPs Industry leadership roles relevant to training domain Demonstrated training credentials, such as: <ul style="list-style-type: none"> Certified Trainer / Master Trainer (ToT programmes) UGC-HRDC / AICTE / ATAL FDP experience International certifications (where applicable): <ul style="list-style-type: none"> Instructional Design, Coaching, Assessment, Digital Pedagogy, AI tools, etc. <p>Desirable Qualifications</p> <ul style="list-style-type: none"> Doctoral degree (PhD) in relevant area Experience as Resource Person / Programme Director in FDPs or MDPs Exposure to Outcome-Based Education (OBE), NEP 2020, NAAC, NBA, QS/THE frameworks International exposure (visiting faculty, global certifications, MOOCs as instructor) Proven research, consulting, or policy engagement experience <p>C. Skill & Competency Requirements</p> <ul style="list-style-type: none"> Strong andragogy (adult learning) skills Curriculum and module design capability

	<ul style="list-style-type: none"> • Digital tools proficiency (LMS, AI tools, assessment platforms) • Facilitation, mentoring, and coaching skills • Academic writing and documentation skills • Ability to engage faculty, administrators, and industry professionals <hr/>
Scale of Pay	As per University norms
Email your CV and other relevant documents.	hr@msruas.ac.in