

**Minutes of Fourth(4<sup>th</sup>) IQAC Committee Meeting held on 27<sup>th</sup> Aug' 2022  
at University House, S1 Board Room, Gnanagangothri Campus**

**Members Present:**

**Chairperson:** Dr. K.K. Raina, Hon'ble Vice Chancellor

**Members:**

1. Dr. P. N. Razdan, Principal Advisor - Quality Assurance and Excellence Cell, GEF(M)
2. Dr. Govind R Kadambi, Pro Vice Chancellor, Research
3. Dr. Ananya Sen, Pro Vice Chancellor, Social Sciences
4. Dr. G. S. Venkatesh, Registrar
5. Dr. Medha Rao, Dean-Academics
6. Prof. Ashok C Meti, CoE
7. Prof. Krishnamurthy Jayanna, Dean-FLAHS
8. Dr. Dilip Kumar Mahanty, Dean-RTC
9. Dr. Bharath. S, Dean-FPH
10. Dr. Silju Mathew, Dean-FDS
11. Dr. Sweet Jamgade, representative for Dean-FHMCT
12. Dr. Sharath Kumar, Director-Research
1. Mr. Patrick Vaz, Managing Director, Arpita Foundation-nominee for local society
13. Mr. Naveen Andrew, Alumni Representative(FAD)
14. Mr. K.N. Manish, Student Representative
15. Mr. Dayasagar Naidu, Student Representative(FMC)
16. Ms. Sahana S Shetty, Student Representative(FLAHS)
17. Ms. Geetha B E, Head-QAC
18. Ms. Vijayalakshmi, Head-QAC
19. Ms. Pratima Mohan, Corporate Trainer -IQAC
20. Mr. Parameshwar. S, Member Secretary-IQAC

**Invitees Attended:**

1. Dr. Soma Chaki, Associate Dean-Academics-GG Campus
2. Dr. Srikant Dutta, Associate Dean-RTC
3. Mr. Jyothi Shankar, Director-DTSLD
4. Ms. Anjana Prakash, Admissions
5. Ms. Savitha. S. Walikar, Admissions

**Meeting Recorded Details available in the following links:**

[https://msruas-my.sharepoint.com/:u:/g/personal/chief\\_qc\\_msruas\\_ac\\_in/EZfvOGhov6pPmM1WXcSrq94BtmolM--JgwLsvV7rRABxDQ?e=ULAmfR](https://msruas-my.sharepoint.com/:u:/g/personal/chief_qc_msruas_ac_in/EZfvOGhov6pPmM1WXcSrq94BtmolM--JgwLsvV7rRABxDQ?e=ULAmfR)

**Leave of Absence:**

2. Dr. T. Hemanth, Joint Registrar
3. Mr. Avinash Singh, Campus Lead, Amazon - nominee for Employer
4. Mr. Vinay Ramesh, HR-Head, Acrolite- - nominee for Industry

**Call to Order and Quorum:**

The meeting was called by Hon'ble Vice Chancellor at 10-30 AM.

With sufficient quorum being present the proceedings of the meeting were commenced by the Chairperson

**Welcome and Overview:**

Prof. K. K. Raina, Vice Chancellor and Chairperson, IQAC welcomed the members and invitees to the IQAC Committee Meeting and granted leave of absence for members who could not attend the meeting.

Chair in introductory remarks gave insight to the requirement of vibrant functioning of IQAC for effective implementation and monitoring of academic and administrative governance.

**The following are the agenda items discussed and their minutes with annexures:**

Agenda No.	Agenda Item, Minutes and Resolution	Annexures																								
IQAC 4.1.1	<p><b>To approve the Minutes of the Meeting (MOM) of the 3<sup>rd</sup> IQAC meeting held on 6<sup>th</sup> Aug' 21</b></p> <p>The Minutes of the Meetings were circulated to the members of the IQAC for their inputs on 24<sup>th</sup> Aug' 21.</p> <p><b>Resolution:</b></p> <p><b>The members of the Board reviewed the minutes of the 3<sup>rd</sup> IQAC meeting. No comments were received from the members. Thus, the minutes were confirmed.</b></p> <p><b>The Chairman Signed the copy of the minutes of the meeting in confirmation of the approval.</b></p>	4.1.1																								
IQAC 4.1.2	<p><b>To consider the Action Taken Report on the issues arising from the 3<sup>rd</sup> IQAC meeting held on 6<sup>th</sup> Aug' 21</b></p> <table border="1"> <thead> <tr> <th>Agenda No.</th> <th>Agenda Item, Minutes and Resolution</th> <th>Resolution/Action Points</th> </tr> </thead> <tbody> <tr> <td>IQAC 3.1.1</td> <td><b>Preparedness for Advanced E-Lead Certification</b></td> <td>RUAS got Advanced E-Lead certification valid till Aug' 2023</td> </tr> <tr> <td>IQAC 3.1.2</td> <td><b>Preparedness for QS-I-GAUGE Audit</b></td> <td>RUAS secured GOLD Rating valid upto Mar' 24</td> </tr> <tr> <td>IQAC 3.1.3</td> <td><b>AICTE Extension of Approval (EoA)</b></td> <td>Received AICTE EoA for the year 2022-23</td> </tr> <tr> <td>IQAC 3.1.4</td> <td><b>NIRF Data Submission</b></td> <td>Dental secure 14<sup>th</sup> Rank and Pharmacy Secured 62<sup>nd</sup> Rank in NIRF 2022 rankings</td> </tr> <tr> <td>IQAC 3.1.5</td> <td><b>ARIIA Data Submission</b></td> <td>Rated under " Best Performer" category in ARIIA 2022 ranking</td> </tr> <tr> <td>IQAC 3.1.6</td> <td><b>NBA Progress status FHMCT and FPH</b></td> <td> <ul style="list-style-type: none"> <li>- Peer Team Visit completed for BHM Programme a waiting result</li> <li>- B. Pharm. SAR preparation in progress</li> </ul> </td> </tr> <tr> <td>IQAC 3.2.1</td> <td><b>Introduction of new courses</b></td> <td>Approval received for programmes i) B. Des in Interactive Design from FAD and ii) M.Sc. in Food Nutrition and Dietetics from FLAHS</td> </tr> </tbody> </table>	Agenda No.	Agenda Item, Minutes and Resolution	Resolution/Action Points	IQAC 3.1.1	<b>Preparedness for Advanced E-Lead Certification</b>	RUAS got Advanced E-Lead certification valid till Aug' 2023	IQAC 3.1.2	<b>Preparedness for QS-I-GAUGE Audit</b>	RUAS secured GOLD Rating valid upto Mar' 24	IQAC 3.1.3	<b>AICTE Extension of Approval (EoA)</b>	Received AICTE EoA for the year 2022-23	IQAC 3.1.4	<b>NIRF Data Submission</b>	Dental secure 14 <sup>th</sup> Rank and Pharmacy Secured 62 <sup>nd</sup> Rank in NIRF 2022 rankings	IQAC 3.1.5	<b>ARIIA Data Submission</b>	Rated under " Best Performer" category in ARIIA 2022 ranking	IQAC 3.1.6	<b>NBA Progress status FHMCT and FPH</b>	<ul style="list-style-type: none"> <li>- Peer Team Visit completed for BHM Programme a waiting result</li> <li>- B. Pharm. SAR preparation in progress</li> </ul>	IQAC 3.2.1	<b>Introduction of new courses</b>	Approval received for programmes i) B. Des in Interactive Design from FAD and ii) M.Sc. in Food Nutrition and Dietetics from FLAHS	4.1.2
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	IQAC 3.2.7	<b>Awards and Recognitions faculty wise</b> -	Award ceremony celebrated with honoring outstanding faculty members and academicians from surrounding schools/colleges	
	IQAC 3.2.8	<b>Mentor-Mentee meeting outcomes</b> -	As per Mentor-Mentee policy ERP configured to conduct and capture related meetings	
	IQAC 3.7.11	<b>Feedback Mechanisms</b>	Notification of approval from Vice Chancellor circulated with mechanisms of conduction of various feedbacks	
	IQAC 3.8.1	<b>Alumni Association Registration Status</b>	Alumni Association Registered in Mar 2022	
	IQAC 3.9	<b>Any other matter with permission of Chair</b> - Academic Administrative Audit (AAA) o be conducted by third party elite auditors - Performance Appraisal Systems (PAS) implementation with inputs from Prof. Sen after receiving consolidated report from HR  Chair informed Dean-FET to identify some departments (one or two) that can go for NBA	<ul style="list-style-type: none"> <li>- Internal AAA completed and report submitted by Auditors</li> <li>- In-Process</li> </ul> B. Tech ECE and B.Tech. CSE will qualify for NBA as per pre-qualifier data analysis and SAR preparation in-process	
	<b>Resolution:</b> <b>The members of the Board reviewed the Action taken report on matters arising due to the discussions during the 3<sup>rd</sup> IQAC meeting</b> <b>The Chairman Signed the copy of the Action Taken Report in confirmation of the approval.</b>			
IQAC 4.2	<b>To appraise on progress of IQAC Activities for the previous academic year 2021-22</b> Member secretary, IQAC presented the overview of IQAC activities for the period Aug-21 to Aug-22. Presentation briefed up the accreditations, recognitions, rankings awarded to RUAS and role of IQAC in submitting mandatory details to all apex and statutory bodies. <b>Points of discussion:</b> Chair announced the IQAC members about the merger of Ramaiah Medical College, Ramaiah Institute of Nursing and Education and Ramaiah College of Physiotherapy from the present academic year, emphasized on more trans-disciplinary activities to enrich the quality culture and also informed that this merger is in accordance with the Unitary campus as specified in NEP 2020. <b>Action Point:</b> Chair mandated IQAC Coordinators nominated in all Faculties to be included in all future IQAC meetings			4.2

	PVC-Social Sciences requested coordinated support from IQAC and faculty coordinators to strengthen the IQAC activities from the foundation level. Dr. P N Razdan insisted coordinated efforts and initiatives from the respective Dean/HoDs are required to ensure all documentation to be in place with consistency to be submitted all apex and regulatory bodies	
IQAC 4.3	<p><b>To appraise on findings from Internal AAA Report from auditors:</b> Prof. Srikantha Datta, Associate Dean, Academics, representing the internal auditor's team presented the status of Internal Academic and Administrative Audit (AAA) conducted in coordination with IQAC, in the month of April and June 2021</p> <p><b>Points of Discussion:</b> Chair insisted to put in place all student support systems in accordance with all Government and Apex body regulations. Chair briefed up necessity of internal AAA before external AAA and it was decided that External AAA to be completed by 10<sup>th</sup> Oct 2022</p> <p><b>After discussions and deliberations Chair informed to complete the third Academic Audit and second Administrative audit to close the non-compliances observed and notified in the submitted report by 20<sup>th</sup> Sep' 22 before scheduling the External AAA.</b> <b>Office of CoE to maintain alle examination records for the last five years</b> <b>Sanctioned Admission In-take, Budget Allocated approved copies to be available in all offices of Dean/HoD</b> <b>To initiate ISO 21000-18000 and Ms. Vijayalakshmi to present the feasibility report by 10<sup>th</sup> Oct' 2022</b></p>	4.3
IQAC 4.4	<p><b>To discuss Action Taken Report on</b></p> <p>4.4.1 NIRF 2022 Rankings Analysis of Dental and Pharmacy Dr. Silju Mathew, Dean-FDS and Dr. Bharath, Dean-FPH presented the NIRF 2022 Ranking analysis</p> <p><b>Points of Discussion</b> After discussion and deliberations, it was decided Deans and HoDs to throw insight in strengthening process from the observations of the scores obtained in the individual parameters.</p> <p><b>Action Points:</b></p> <ol style="list-style-type: none"> <li>1 Deans and HoDs need to take immediate action in <b>updating the placement / higher studies data</b> particularly for PG students for the last 3 years (2018-19, 2019-20 and 2020-21)</li> <li>2 Ensure that in the audited statement of 2020-21, <b>the expenditure incurred under capital and operational heads are appropriately reflected.</b></li> <li>3 Data pertaining to Socially backward students (SC+ST+OBC category) obtaining fees reimbursement from Government and Non-Government agencies <b>need to be cross checked and improve, if possible, with appropriate evidence from concerned government agencies.</b></li> <li>4 Ensure that <b>actual intake in any institution is based on the students who have taken the admission</b></li> </ol> <p>4.4.2 Data Analysis for NIRF 2023 Ranking</p> <p><b>Points of Discussion</b> Based on the overall findings and action plan report sent by QAEC, GEF(M) on the presentation done by Deans and HoDs , following are the action to be taken:</p>	4.4



	<p>1. Expenditure to be incurred for 2021-2022 need to be structured appropriately keeping in view the expectations/requirements of various accreditation / ranking bodies.</p> <p>2. The Research grants / Consultancy earnings received for the financial year 2021-22 need to be appropriately reflected in the audited statement and heads of institutions may continuously monitor it in consultation CFO.</p> <p>3. Expecting that the % of students graduated in 2021-22 will be improved further, ensuring, to have target to achieve 100% data of students regarding (i) Number of students Placed (ii) Selected for Higher Studies / Entrepreneurs(iii) Salary of placed graduates and also to update data of previous two years also (2019-20 &amp; 2020-21 )</p> <p>4. The data of socially challenged students and their fee reimbursement from the state/central/private/ institutions need to be collected with documentary evidence. (Awareness sessions about scholarship schemes available need to be conducted to the students in respective institution so that the maximum number of students are benefitted</p> <p><b>4.4.3 Strategic Plan to strengthen data for NIRF 2024 rankings keeping in view about the time period left :</b> It was decided that Deans and HoDs will come out with an action plan for strategizing to strengthen data for future NIRF Rankings</p>	
IQAC 4.5	<p><b>To update on Progress of on-going Research Activities including publications, grants, patents, MoUs activities for the academic year 2021-22</b> Dr. Sharath briefed overall research activities for the year 2021-22.</p> <p><b>Action Points</b> It was informed to update the research data as on date for clarifications and comparison Faculty-wise breakup's in terms of grants received, patent granted, MoU's and other related parameters to be submitted.</p>	4.5
IQAC 4.6	<p><b>To appraise on</b></p> <p>4.6.1 NAAC SSR Status and gap-analysis Prof. Govind Kadambi, PVC-Research and NAAC Coordinator informed the IQAC NAAC SSR is in progress closing the gaps identified by the leadership team.</p> <p>4.6.2 NBA BHM-PTV status &amp; NBA Pharmacy SAR status Dr. Sweety, FHMCT presented the status of BHM NBA accreditation and details of Peer-Team-Visit and IQAC appreciated FHMCT about their efforts Dr. Bharath, Dean-FPH presented criteria wise status for NBA Accreditation and assured that by the end of September 2022 the first draft of SAR will be ready for review.</p>	4.6
IQAC 4.7	<p><b>To consider and approve feedback Action Taken Report for the academic year 2021-22 of all Faculties:</b></p> <p><b>Points of Discussion:</b> Member Secretary, IQAC informed the IQAC members that from the month of Sep-2021 feedback processes were decentralized and feedback mechanism of various feedbacks(with office in-charge) was notified as per recommendations of 3<sup>rd</sup> IQAC meeting. Respective Deans presented the Action Taken Report on feedbacks. Dr. P N Razdan insisted on two sets of Feedbacks :one is feedback on curriculum and all other Feedbacks should be under second category. Feedbacks should be initiated by feedback coordinators and reports to come back to IQAC with analysis for quality enhancement/ initiatives. Chair informed that the process has started and in-line.</p>	4.7
IQAC 4.8	<b>To appraise the status of NEP Implementation at RUAS</b>	

	Dr. Krishnamurthy Jayanna, Dean-FLAHS briefed IQAC members about the progress of NEP implementation at RUAS, and highlighted the Task force committee and Working committee activities towards implementation It was decided by the members as per suggestion given by Chair to include about NEP programmes offered by RUAS in admission letters, advertisements and notices to highlight and bring visibility of NEP implemented programmes offered by RUAS	
IQAC 4.9	<b>To update details on 11-month Postgraduate Diploma programmes(PGD) :</b> Dr. Dilip Kumar Mahanty appraised that "Railway Signaling" PGD programme offered by FET is presently being offered with batches enrolled.	4.9
IQAC 4.10	<b>To appraise on Admissions-Sanctioned Intake vs Applications Received and Actual Enrolment for the year 2021-22 and as on status for 2022-23</b> <b>Points Discussion:</b> Chair instructed Admissions Department to make comparative study of merit cut-off's of various programmes for the last three years from various inputs to understand the trends and facilitate decision-making.	4.10
IQAC 4.1.11	<b>Any other matter with the permission of the Chair</b>	
	<b>Closing Remarks</b> The Chairman summarized the deliberations of the 4th IQAC meeting, thanked all the members for their active participation and constructive inputs, and concluded the meeting.	

There being no further business the Chairperson declared the meeting adjourned by unanimous consent.

The meeting ended with Vote of Thanks from Chairperson.

**Signature with Date**



**Parameshwar. S**  
Member Secretary, IQAC



**Prof. K. K. Raina**  
Vice Chancellor  
(Chairperson, IQAC)

**Vice Chancellor**  
M.S. Ramaiah University of Applied Sciences  
Bangalore - 560 054.