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Comparison of marks awarded by examiner 1 and examiner 2

1. Manager – Examinations and Assessment Section makes the comparison of marks and submits the report to Academic Registrar (Faculty)
2. If the Academic Registrar (Faculty) finds:
1. The variation is within ± 3 marks, marks of 1st examiner is accepted
2. If the variation is more than ± 3 marks then both the examiners should resolve the issue in consultation with the Chairman BoE

Recording of the finalized subject marks

Subject leader (theory and Laboratory)

Consolidation of Semester marks

Examinations and Assessment section

Reports and Statistical distribution of marks
1. Subject wise
2. Student wise

Examinations and Assessment section

Review by External Examiner

External examiner reviews 10% of the answer books and assesses the quality of evaluation and presents his view during PAB and submits a report

Subject Assessment Board (SAB)

SAB is chaired by Dean (Faculty)
Chair BoE presents the subject results to the SAB
If any abnormal variations are found, it will be brought to the notice of the chair BoE for corrective actions in future

Head QC must get Academic Quality Assessment of the Faculty at the end of the Academic Year and must be sent to Chief QC (Academics) to present in Programme Quality Assessment Committee meeting

Student Academic Feedback Analysis

Student Feedback Analysis is carried out by Head QC (Academics)
Quality Control reports should be made available during Staff Student Consultative committee meeting, SAB, PAB and Faculty appraisal and Annual Quality Report be sent to Chief QC

Send report to Academic Council

Programme Assessment Board (PAB)

PAB is chaired by Dean (Faculty)
Chair BoE presents the individual student results to the PAB
If any abnormal variations are found, it will be brought to the notice of the chair BoE for corrective actions in future

Announcement of Results and issue of marks card

Academic Registrar (Faculty) announces the results and issues the marks cards

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