



Ramaiah University of Applied Sciences

Research Division

Ramaiah University of Applied Sciences (RUAS) publishes three journals every six months (January and August). Following are the Journals:

- SASTech Journal
- Journal of Dental and Oro-Facial Research (JDOR)
- UAS Journal of Management and Commerce (UASJMC)

General Instructions to Authors for Submission of Manuscripts to RUAS Journals (SASTech, JDOR and UASJMC)

1. Manuscript Submission

- Contributions are invited from authors in academic, industrial, dental, pharmaceutical, hospitality and scientific organisations
- Submissions are to be sent by an e-mail as an attachment to the Editor-in-Chief
- **Two files must be submitted:** the copyright transfer form and the manuscript in MS Word. All articles submitted to the respective RUAS Journal must comply with these instructions. Failure to do so will result in possible delay in publication
- The manuscript's fonts and structure should be exactly same as that of the RUAS Journal's template which can be downloaded from the link <http://msruas.ac.in/publications> & patents
- Length of a submitted manuscript should not exceed a total of FOUR pages including all figures, tables, references and appendices when composed with a font size of at least 9 point. Much longer submissions will not be reviewed and will be rejected by the Editor-in-Chief
- If tables or figures have been reproduced from another source, a letter from the copyright holder (usually the Publisher), stating the authorisation to reproduce the material must be attached
- It is a general practice to acknowledge the financial support of sponsoring agency (if any) whenever the reported work is a part of funded research

2. Reviewing Process

- Once a manuscript is submitted to the Editor-in-Chief of the respective RUAS Journal, initially it is scrutinised for adherence to the Journal's scope and guidelines
- Two peer reviewers will be identified for reviewing the manuscript
- Time duration of four weeks is allowed for a reviewer to evaluate the manuscript. Once all reviews are received, the Editor-in-Chief decides whether to accept or to reject the manuscript
- Paper is accepted for publication if both the reviewers recommend it. The final decision rests with the Editorial Team



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- Reviewers are anonymous to the authors and they will be requested to honour confidentiality of the submission. In all cases the Editor-in-Chief reserves the final right to publish a manuscript

3. Accepted Papers

Currently RUAS Journals are an open access journal. Accepted papers will be uploaded in Adobe PDF format which can be downloaded from www.msruas.ac.in

4. Ethical Considerations for Dental and Pharmaceutical Sciences

- Wherever applicable, the Authors must state that the protocol for the research project has been approved by a suitably constituted Ethics Committee of the institution within which the work was undertaken and that it conforms to the provisions of the appropriate guidelines (For Example: Declaration of Helsinki). The Journal retains the right to reject any manuscript on the basis of unethical conduct of either human or animal studies
- All investigations on human subjects must include a statement that the subject gave informed consent. Further, patient anonymity should be preserved. Photographs need to be cropped sufficiently to prevent human subjects being recognised or an eye bar should be used
- The journal encourages authors submitting manuscripts incorporating clinical trial based results to register the trial registries and bear a clinical trial registration number along with name of the trial
- Authors are required to disclose all sources of institutional, private and corporate financial support for their study. Suppliers of materials (free or at a discount from current rates) should be named in the source of funding along with their location (town, state/county, country)
- If no funding is available other than that of the author's institution, this should be specified upon submission. Authors are also required to disclose any potential conflict of interest. These include financial interests (for example patent, ownership, stock ownership, consultancies, speaker's fee) or provision of study materials by their manufacturer for free
- Author's conflict of interest (or information specifying the absence of conflicts of interest) and the sources of funding for the research will be published under a separate heading entitled "*Conflict of Interest and Sources of Funding Statement*"
- Any experiments involving animals must be demonstrated to be ethically acceptable and shall conform to the National guidelines for animal usage in research



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5. Copyright Transfer

The corresponding author for the paper will have to duly sign and take signatures of associated authors on the copyright transfer form. This form can be downloaded from <http://msruas.ac.in/patents&publications>

6. Parts of the Manuscript

Manuscripts should be presented in the following order:

- (i) Title
- (ii) Abstract and Key Words
- (iii) Text consisting of Introduction, Material and Methods, Results and Discussions
- (iv) Figures and Tables
- (v) Conflict of Interest and Sources of Funding Statement (*If applicable*)
- (vi) References
- (vii) Appendices (*If any*)

7. Proofs

It is essential that the corresponding author provides an email address to which proofs will be emailed and should be returned to the Editorial Team with confirmation.

Please Note:

The above mentioned instructions are common for all the three RUAS Journals. In case of further clarifications, the corresponding author/s can contact the respective Editor-in-Chief. Contact details are as follows:

- SASTech Journal : Prof. Govind R. Kadambi (pvc2@msruas.ac.in) / Dr. Arun R. Rao (raoar.me.et@msruas.ac.in)
- JDOR: Dr. Rakesh N (rakesh.or.ds@msruas.ac.in)
- UASJMC: Dr. Chandra Sen Mazumdar (chandrasen.ms.mc@msruas.ac.in) and Dr. N. Suresh (nsuresh.ms.mc@msruas.ac.in)