



Notification for Head – Department of Civil Engineering

M. S. Ramaiah University of Applied Sciences
University House, Gnanagangothri Campus, New BEL Road, M. S. R. Nagar,
Bangalore – 560054

The Opportunity

Ramaiah University of Applied Sciences (RUAS) is looking for Head, Department of Civil Engineering, Faculty of Engineering and Technology (FET). All Academicians in the level of Professor and having interest in academic affairs are eligible for applying for the position of Head of the Department.

Need for Head of the Department

The Head of Department shall be the academic head of the Department concerned and shall convene and preside over the meetings of the Department. The Head of the Department, in conjunction with the Dean of the concerned Faculty, will be responsible for the administration and academic affairs of the Department.

The Role of Head of the Department

In addition to any other powers and duties conferred or imposed on the Head of Department by the Dean of the Faculty or by the Vice Chancellor of the University, the Head of Department shall under the general supervision of the Dean:

- a) organise, coordinate and supervise the teaching and research work in the Department;
- b) frame the academic time-table in line with the allocation of teaching work by the Department;
- c) be responsible for the creation or closing down of a particular course or module offered by the Department;
- d) be responsible for appointing and maintaining the required number of teaching staff, research staff and other non-academic support staff for the Department;
- e) be responsible for the creation and maintenance of the required classrooms, laboratories and other teaching, research and library facilities for the Department;
- f) assign teaching work to the academic staff and such other duties as may be necessary for the efficient functioning of the department;
- g) assign work to the non-academic staff of the Department and exercise control over them;
- h) be responsible for curriculum delivery, project work, group work, assessment and announcing of grades of students;
- i) motivate and maintain staff and student discipline in the classrooms, laboratories and other facilities through the faculty staff members;
- j) co-ordinate the academic and research related activities of the Department with that of other Departments, Faculties, Directorates and Centres of the University;
- k) be responsible for the records, books, equipment and furniture of the Department;
- l) operate the Department's activities within the approved budget limits; and
- m) shall exercise such other powers and perform such other functions as are delegated or assigned to him.

Professional Qualifications and Personal Qualities

RUAS requires a leader with good academic credentials, leadership abilities and interpersonal skills. The candidate must possess the following professional qualifications and personal qualities:

- a) Academic accomplishments: BE/B.Tech & ME/ M.Tech in Civil Engineering with 1st class or equivalent either in BE/B.Tech or ME/M.Tech. and PhD or equivalent, in appropriate discipline of Civil Engineering. Post PhD publications and guiding PhD students are mandatory.

- b) Experience: Minimum of 15 years teaching and research experience of which at least 5 years should be at the level of Professor. Good academic record and high reputed research paper publications/ IPR/ patents record shall be considered as additional requirements
- c) Quality: Commitment to academic excellence in academic activities and related affairs
- d) Administrative talent: Experience in academic affairs, including demonstrated ability to articulate a shared academic vision and engage others in its implementation; and the ability to represent and advance the interests of the University
- e) Leadership: A mature and responsible leadership style that advances academic goals of the University
- f) Management skill: Good supervisory experience of personnel, the ability to make difficult decisions with good judgment and to work effectively and collaboratively in a complex academic setting
- g) Diversity and inclusion: Engagement with, and commitment to, the diversification and inclusiveness of the academic community
- h) Student success: Understanding of student issues and a commitment to students at all levels
- i) Communication skills: Strong written and persuasive verbal skills, with an eye to using modern communication strategies to accomplish tasks
- j) Personal: High level of honesty, integrity, and ethical behaviour, as well as transparency, diplomacy, imagination, creativity, humour, and strong work ethics.

Requirement Details

Sl. No.	Position Details	No. of Positions
1	Head – Department of Civil Engineering, Faculty of Engineering and Technology	01

Procedures for Candidacy

Interested academicians with Ph.D. and at the level of Professors may apply by sending their resume at dean.et@msruas.ac.in and resumes@msruas.ac.in. The resumes will be reviewed and shortlisted members will be called for an interview. An internal search committee will be formed to evaluate each member in the interview. The committee will give the results within **10 (Ten)** days from the date of interview which will be final and will not subject to any appeal or litigation.